



Business Ambassador Club Membership Rules

Attendance Rules

1. **Mandatory Attendance:** Members must attend a minimum of **75%** of all scheduled meetings per quarter. Failure to meet this requirement may result in a review of membership status.
2. **Advance Notice for Absences:** Members must provide at least **24-hour** notice if they are unable to attend a meeting. Failure to do so without a valid reason may incur penalties.
3. **Punctuality:** Members are expected to arrive on time for meetings. Late arrivals of more than **10 minutes** may not be permitted to participate in that meeting.
4. **Engagement Requirement:** Members must actively participate in discussions and activities during meetings. Repeated lack of engagement may lead to a review of membership.
5. **Substitutes:** If a member is unable to attend, they may send a substitute from their organization, provided prior notice is given to the group.

Referral Rules

1. **Referral:** Each member is required to provide a minimum of **two (2) referrals** per month. Failure to meet this requirement may result in a review of membership.
2. **Quality of Referrals:** must ensure that referrals are genuine leads that are relevant and appropriate for the group. Referrals that do not meet this standard may result in penalties.
3. **Follow-Up on Referrals:** Members must follow up on referrals they receive within **48 hours**. It is the responsibility of the referring member to track the progress of their referral.
4. **Reporting Referrals:** Members must report all referrals given and received during each meeting, including outcomes. This accountability is essential for tracking the effectiveness of the group.
5. **No Self-Referral:** Members are prohibited from referring themselves for business opportunities within the group to maintain fairness and integrity.



Business Ambassadors Club Agreement

By signing below, and paying my dues, I _____
acknowledge accepting the policies for membership in the Business Ambassadors Club.

- I agree that meetings will be held weekly starting Thursday, January 23, at 7am. I agree to attend 75% of meetings every quarter.
- If I am unable to attend, I will attempt to find a substitute to attend in my place.
- I agree to be active in getting to know my fellow BAC members, meeting with all other members 1-on-1 at least once per year.
- I agree to active promote my fellow BAC members and actively participate in providing referrals. I understand that there will be a point-based tracking system.

MEMBER NAME: _____

COMPANY NAME _____

BUSINESS CATEGORY: _____

EMAIL: _____

PHONE: _____

SIGNATURE: _____ DATE: _____

Note: Please sign and email a copy to km@mincent.com or businessambassadorsclub@gmail.com. An invoice will then be generated and sent to you via email (or you may pay on the website).

BusinessAmbassadorsClub.com